



# Association of Pharmacy Technicians United Kingdom

## APTUK Annual Professional Conference and Exhibition Bursaries Member Applications

### 1. Introduction

- 1.1 The bursary places are funded by APTUK and APTUK Annual Professional Conference and Exhibition sponsors. The number of bursary places is therefore variable each year.
- 1.2 A bursary place at APTUK Annual Professional Conference and Exhibition will allow the delegate to attend:
  - all presentations
  - accommodation for one night
  - the awards dinner including all complimentary food and drink

***Please note that the bursary does not include travel expenses or additional night's stay prior the start or after the APTUK Annual Professional Conference and Exhibition.***

- 1.3 There are two ways in which members can apply for a bursary place:
  - a) Application by submitting a 200 word statement
  - b) Nomination by their local APTUK Branch
- 1.4 Applicants awarded a bursary will be required to submit an article for the APTUK Pharmacy Technician Journal, within twelve months of attending the Annual Professional Conference and Exhibition.

### 2. Application Process

- 2.1 The Pharmacy Technician must be a current member of APTUK. Non-members will not be eligible for a bursary.
- 2.2 The applicant will need to submit a 200 word statement on why they would like to attend APTUK Annual Professional Conference and Exhibition. Please use the APTUK Annual Professional Conference and Exhibition Bursary Application Form.
- 2.3 All applications must be sent via email to [aptuk@profileproductions.co.uk](mailto:aptuk@profileproductions.co.uk) by **24th May 2019**.
- 2.4 Late applications will not be accepted.
- 2.5 Receipt of applications will be acknowledged by email.
- 2.6 Queries should be directed to Profile Productions tel: 020 3725 5840.



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## 3. Adjudication Process

- 3.1 Profile Productions will collate all the applications and forward them to the Branch Liaison Officer [branch.liaison@aptuk.org](mailto:branch.liaison@aptuk.org)
- 3.2 Applications will be scored against the following criteria:
  - Demonstration of their passion for their career
  - Explanation of how the APTUK Annual Professional Conference and Exhibition would be of benefit to them and their team or branch
  - Have they entered/planning to enter one of the awards for this years' conference
  - How they plan to share their experiences from attending APTUK Annual Professional Conference and Exhibition
- 3.3 The applications will be judged by a panel of National Officers.
- 3.4 Each National Officer will score the entries against the criteria above independently.
- 3.5 They will then meet (face to face or virtual) to review the scoring and agree to whom bursary/bursaries will be allocated to.
- 3.6 The panel's decision is final.
- 3.7 If there are several successful applicants with the same scores, and this exceeds the number of bursary places, priority will be given to applicants that have not been allocated a bursary before and then entered into a closed ballot if necessary.
- 3.8 Applicants for bursaries will then be informed the outcome via email in June by the Branch Liaison Officer.
- 3.9 The Branch Liaison Officer will also inform Profile Productions and the Director of the Finance of the outcome.

**Andrea Ashton**

Interim Director of Communications  
March 2019