

# Association of Pharmacy Technicians United Kingdom

## Katherine Miles Poster Award

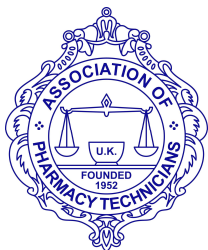
### 1. APTUK/Helapet Katherine Miles Poster Award

- 1.1 The Katherine Miles Poster Award are sponsored by Helapet.
- 1.2 The Katherine Miles award is named after the founder of APTUK. The poster award recognises the diverse practice of Pharmacy Technicians by sharing best practice, innovation, research and education and development.
- 1.3 The APTUK Annual Professional Conference & Exhibition gives Pharmacy Technicians (members and non-members) a platform to showcase their projects and achievements through posters.
- 1.4 The Katherine Miles Poster Award has 3 Prizes:
  - 1<sup>st</sup> prize
    - A Framed certificate
    - An Bursary to the value of £250 towards APTUK conference 2020 (T&C's apply\*)
  - 2<sup>nd</sup> prize
    - A Framed certificate
    - An Bursary to the value of £150 towards APTUK conference 2020 (T&C's apply\*)
  - 3<sup>rd</sup> prize
    - A Framed certificate
    - An Bursary to the value of £100 towards APTUK conference 2020 (T&C's apply\*)

### 2. Application Process - Abstracts

- 2.1 Members can apply to submit a poster by submitting a max. 250 word abstract. The abstract should be a complete but concise description of your work. It should showcase what is contained within the poster.
- 2.2 Abstracts must be submitted online via the APTUK website by **24 May 2019**.
- 2.3 Abstracts will not be accepted after the annual closing date.
- 2.4 Abstract content and editing are the responsibility of the submitting author. Please note, accepted abstracts will be published as received in the conference programme.
- 2.5 Abstract should contain the following information:

Abstract Title  
Abstract Text    Introduction  
                          Methods/Description of Project  
                          Results/Discussion  
                          Conclusion  
References



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2.6 Queries should be directed to Profile Productions, tel: 020 3725 5840.

2.7 Should you wish to withdraw your abstract after it has been submitted, please send your request to [aptuk@profileproductions.co.uk](mailto:aptuk@profileproductions.co.uk)

### 3. Adjudication of Abstracts

- 3.1 The adjudication process will be co-ordinated by APTUK Director of Professional Development
- 3.2 The adjudication process will be conducted by a selected panel. The panel will consist of the Director of Professional Development and a National Officer.
- 3.3 The panel will meet (face to face or virtual) annually in early June to judge the abstracts.
- 3.4 Those that have submitted abstracts that have been selected will be informed by email of the adjudication decision by 30<sup>th</sup> June 2019.
- 3.5 If your abstract is accepted at least one author must register to attend a minimum of one day of the conference by the earlybird deadline.
- 3.6 Please note that failure to register may result in your abstract being withdrawn from the conference. Registration, travel and accommodation charges are the responsibility of the presenter.

### 4. Poster Submissions

- 4.1 When notified the abstract is accepted, applicants must submit a PDF copy of their poster via email to [aptuk@profileproductions.co.uk](mailto:aptuk@profileproductions.co.uk) by 31<sup>st</sup> July 2019.
- 4.2 PDF of posters will not be accepted after the annual closing date.
- 4.3 Queries should be directed to Profile Productions, tel: 020 3725 5840.

### 5. Adjudication of Posters

- 5.1 The adjudication process will be co-ordinated by Director of Professional Development, APTUK.
- 5.2 The adjudication process will be conducted by a selected panel. The panel will consist of:
  - Director of Professional Development
  - A National Officer
  - 1 external judge (who has no connections with those who have been nominated)
- 5.3 The panel will meet (face to face or virtual) to judge the posters ahead of the conference using the submitted PDF's.
- 5.4 The winners will be selected by agreement of the panel and the adjudication decision will be final.



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- 5.5 The final decision will be kept confidential until the APTUK Annual Professional Conference & Exhibition, where it will be announced.

### 6. Poster Display at Conference

- 6.1 Posters for display at conference should be produced as A0 portrait size for display.
- 6.2 Transport of posters to and from the conference is the responsibility of the owner.
- 6.3 APTUK do not provide stationery (i.e. Velcro stickers) for displaying posters.
- 6.4 All posters must be on display from the beginning of conference on the 13 September and remain on display until the end of conference on the 14 September 2019.
- 6.5 APTUK cannot be held liable for any posters damaged in transit or at the Annual Professional Conference & Exhibition

### 7. Presentation of the Awards

- 7.1 The Katherine Miles Poster Awards will be announced and presented by the President and a representative from Helapet at the APTUK Annual Professional Conference & Exhibition Awards Dinner

### 8 Following the presentation of the Awards

- 8.1 Helapet will publish the Katherine Miles Poster Awards on their website and in other marketing materials
- 8.2 APTUK will publish the Katherine Miles Poster Awards on their website and in the summer edition of the APTUK Pharmacy Technician Journal post APTUK Annual Professional Conference and Exhibition.
- 8.3 All Abstracts and PDF posters will be published on APTUK's website.

#### \*Terms and Conditions for Award Bursary

The bursary prize awarded to winners of the poster competition is only redeemable against a place at APTUK conference 2020 and cannot be rolled over. Should the prize winner not be able to attend conference 2020 and therefore not be able to use the bursary, it is permissible to allocate the bursary to a Pharmacy Technician co-author or colleague.

**Andrea Ashton**  
**Interim Director of Communications**  
**Jan 2019**