



Association of Pharmacy Technicians UK
National Officer Report: 2018-2019
Andrea Ashton
Human Resources Director (until Jan 19)
Interim Director of Communications
(from Jan 19)

Workstream Meetings Attended 16/6/18 – 1/4/19

Date	Meeting attended	Officer	Capacity
26.06.18	BoD Skype meeting – President succession planning	Andrea Ashton	HR Director
19.07.18	APTUK Conference De-Brief	Andrea Ashton	Conference Lead
21.07.18	BoD meeting – The London Canal Museum	Andrea Ashton	HR Director
20.08.18	BoD Skype meeting – Objectives and Business Planning	Andrea Ashton	HR Director
08.09.18	Listening Event BoD meeting – The Wesley, London	Andrea Ashton	HR Director
19.09.18	Bi-Annual meeting APTUK/GPhC	Andrea Ashton	APTUK VP
19.09.18	Gosport Review - Professional Leads Meeting with GPhC and RPS	Andrea Ashton	APTUK VP
3.10.18	APTUK conference committee	Andrea Ashton Gwen Yale	Conference Lead Events Officer
20.10.18	Branch day followed by BoD meeting – The Studio, Birmingham		
06.11.18	HR Workstream Meeting	Andrea Ashton Matthew Towner Nicki Ody	HR Director R&R officer HRpolicies officer
? .11.18	APTUK conference committee	Gwen Yale	Events Officer
21.11.18	BoD Skype meeting		
06.11.18	HR Workstream Meeting	Andrea Ashton Matthew Towner Nicki Ody	HR Director R&R officer HRpolicies officer
07.12.18	BoD Skype meeting – Approval of new Articles & Calling of short notice general meeting	Andrea Ashton	HR Director

10.12.18	General Meeting (Skype) – Special resolution BoD Skype meeting – Nomination process	Andrea Ashton	HR Director
12.12.18	RPS Gosport Event	Andrea Ashton	APTUK VP
07.01.19	BoD Skype – Nomination planning	Andrea Ashton	Interim Director of Comms
08.01.19	Conference Planning Meeting	Andrea Ashton Gwen Yale	Interim Director of Comms Events Officer
12.01.19	BoD meeting – The Wesley, London	Andrea Ashton	Interim Director of Comms
14.01.19	Telecon – PTJ planning meeting	Andrea Ashton Kay Morgan	Interim Director of Comms Interim Editor
28.01.19	BoD Skype meeting – scoring nominations	Andrea Ashton	Interim Director of Comms
04.02.19	President and President Elect Pre Meet for 6.2.19	Andrea Ashton	Interim Director of Comms
06.02.09	Meeting with APTUK Stakeholders	Andrea Ashton	Interim Director of Comms
09.02.19	Professional Committee Meeting – The studio, Birmingham	Andrea Ashton Gwen Yale Matthew Towner	Interim Director of Comms Events Officer Website Officer
12.02.19	Conference Planning Meeting	Andrea Ashton Gwen Yale	Interim Director of Comms Events Officer
18.02.19	BoD Skype meeting – priorities of the new President	Andrea Ashton	Interim Director of Comms
14.03.19	Conference Planning Meeting	Andrea Ashton Gwen Yale	Interim Director of Comms Events Officer
25.03.19	BoD Skype meeting – Planning for Membership Business Meeting and Showcase Event	Andrea Ashton	Interim Director of Comms