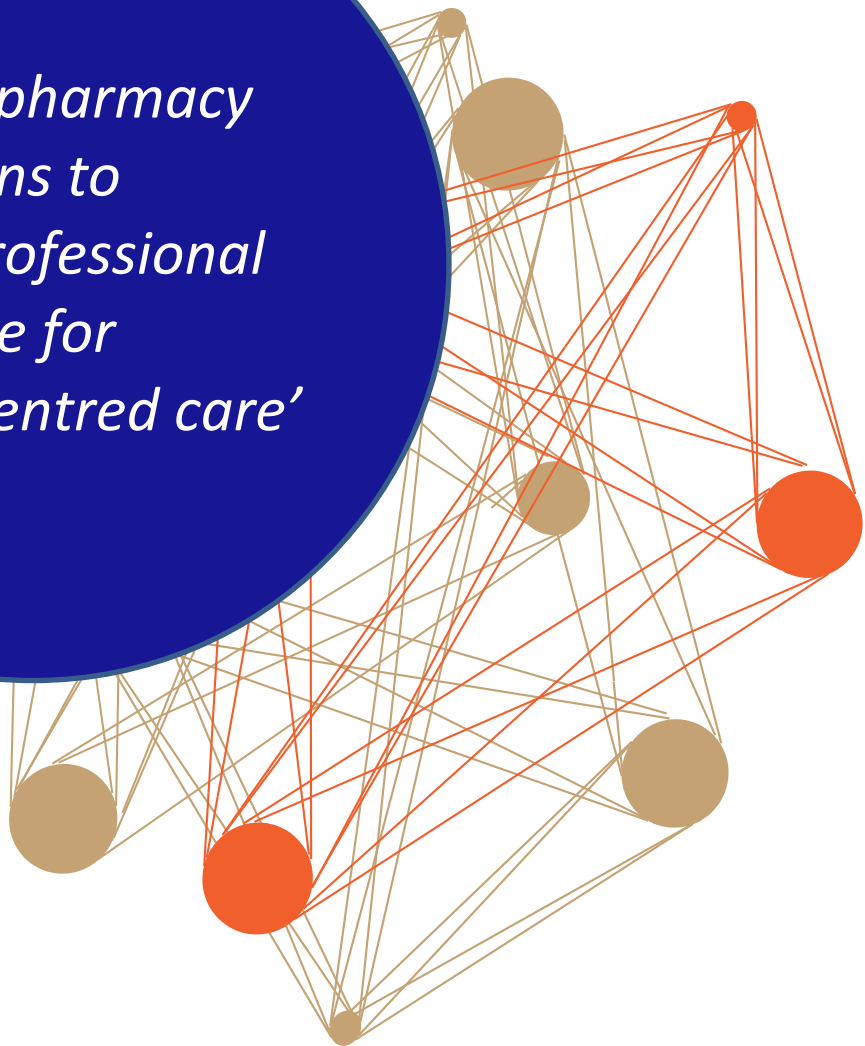




Association of Pharmacy Technicians UK (APTUK)

The Professional Leadership Body for Pharmacy Technicians

'Leading pharmacy technicians to deliver professional excellence for patient centred care'



APTUK Strategy July 2016-June 2018



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APTUK

The Association of Pharmacy Technicians United Kingdom, APTUK, is the professional leadership body for Pharmacy Technicians in the UK.

OUR HISTORY

APTUK was formed in January 1952 by Katherine L Miles MBE to gain recognition, remuneration and registration for pharmacy technicians.

Katherine Miles through dedication and determination petitioned the then Department of Health and Social Services committee and in March 1952 they agreed to recognise the qualified workforce.

Our name of 'Association of Pharmacy Technicians' was agreed by the APTUK committee in 1966. The Association of Pharmacy Technicians UK (APTUK) has been in existence ever since and it has always been run by pharmacy technicians for pharmacy technicians.

In July 2011 it became mandatory that all pharmacy technicians must be registered with the General Pharmaceutical Council to practise in England, Scotland and Wales. The register provides protection for patients by ensuring only those qualified, competent and under a duty to maintain high standards can work as pharmacy technicians in Great Britain. Those not registered, but practising as a pharmacy technician or referring to themselves as such, are breaking the law and can be prosecuted.

WHO WE ARE NOW

APTUK is now a Limited by Guarantee (Not for Profit) Company that exists to advance the pharmacy technician profession for the benefit of patients and the public and its pharmacy technician members.

In order to achieve our objectives and goals APTUK works closely with the General Pharmaceutical Council and collaboratively with the other pharmacy organisations to help deliver professional excellence.

APTUK is managed by a Board of Directors (The Executive Team), comprising of the President, Vice President, Secretary, Director of Finance, Director of Policy & Standards, Director of Professional Development, Director of Communications and Director of Human Resources.



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Under the Board of Directors sits the Professional Committee that develops, maintains and delivers a clear focus on all aspects of professional practice linking with the Association's professional governance, objectives and core priorities.

The Professional Committee comprising of both the Directors and National Officers includes the posts of the President, Vice President, Secretary, Director of Finance, Finance Officer, Business Development Officer, Director of Policy & Standards, Director of Professional Development, Pre-registration Trainee Pharmacy Technician Officer, Pharmacy Technicians, Foundation Practice, Pharmacy Technicians, Advanced Practice, Revalidation Officer, Branch Liaison Officer, Director of Communications, Editor, Engagement Officer, Events Officer, Website Officer, Media Officer, Director of Human Resources, HR Policies & Procedures Officer and HR Policies & Procedures Officer.

OUR VISION

Our vision is to lead pharmacy technicians to deliver professional excellence for patient centred care.

OUR MISSION

APTUK, through strong, influential representative leadership, supports patient centred professionalism by encouraging in our membership, the attitudes and behaviours associated with outstanding healthcare professionals.

OUR VALUES

Professionalism: Use knowledge, skills and judgement to deliver the highest standard of person centred care.

Commitment: Dedicated to the profession, our members and the association.

Integrity: Behave honestly, openly, reliably and take responsibility at all times.

Collaboration: Work together and seek involvement for the best outcomes.

Visionary: Take a proactive approach to lead and maximise the potential of the pharmacy technician profession for the future.





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WHAT WE DO

We work on behalf of our members and pharmacy technicians, championing and safeguarding the pharmacy technician profession, enhancing the education and scope of practice, by supporting the delivery of professional excellence and patient centred care for the health and wellbeing of patients and all pharmacy service users.

We support our members, the pharmacy technician profession and pharmacy by:

- Influencing change for the advancement and safeguarding of the pharmacy technician profession
- Representing the opinions of our members and respond to the professional needs of pharmacy technicians
- Providing developmental support for the delivery of patient centred professionalism
- Actively pursuing the sharing of knowledge and experience
- through professional networking and collaborative working
- Promoting the pharmacy technician profession, foundation and advanced roles, within the pharmacy team, to shape its future development.

We deliver this through professional development and support, research and engagement with stakeholders and the professions.

We are committed to improving patient centred care and patient safety through developing professional practice by:

- supporting continuing professional development of our members
- leading and influencing the advancement and improvement of the education of both pre-registration trainee and registered pharmacy technicians responding to the evolving role of pharmacy technicians and future delivery of pharmacy
- supporting innovation through quality systems to enhance the safe and effective supply and use of medicines
- maintaining links and professional relationships with key stakeholders
- supporting professional empowerment of pharmacy technicians
- recognising professional development through the APTUK Foundation Pharmacy Framework
- ensuring the professional voice of the pharmacy technicians is heard at the highest levels of healthcare and government through direct advocacy, our responses to consultations, policy developments and the APTUK Advisory Group, forums and groups; advising on the greater use of pharmacy technicians



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- promoting and engaging in research and evaluation to inform on the professional practice of pharmacy technicians

OUR STRATEGIC GOALS 2016-2018

Over the next 2 years, our activities and resources will be focused on our 4 strategic goals and themes.

1. Providing leadership, professional standards and professional guidance, working together with pharmacy regulators, professional pharmacy organisations and education providers, as the recognised Professional Leadership Body for Pharmacy Technicians in the United Kingdom, to shape future developments.
2. Influencing and promoting clinical workforce skill mix planning to utilise, value, increase visibility and maximise the knowledge, skills, experience, professionalism and recognition of pharmacy technicians in enabling the pharmacy team to deliver national priorities for patient centred care.
3. Advocating, preserving and enhancing the substance and quality of professional and education standards, to support initial and continuing development of pharmacy technicians in the United Kingdom throughout their professional career.
4. Ongoing review of our governance structures to make APTUK more representative, effective and transparent, more clearly defined in our workstreams and in keeping pace with changes in the profession and wider healthcare.

OUR OBJECTIVES

PRESIDENT'S OBJECTIVES

1. Lead and act as ambassador for APTUK, championing and advocating the professional leadership body's mission to internal and external stakeholders
2. Ensure the activities of APTUK are legally compliant as stated in the Memorandum and Articles of Association and Standing Orders and reflect the needs of the pharmacy profession and its membership



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3. Lead APTUK's planning processes to formulate and develop long and short term goals, policies and strategies to ensure successful operations and achieve its objectives linked with national and pharmacy healthcare policies and the pharmacy technician profession
4. Provide leadership and direction to the Board of Directors, Professional Committee and Associates and facilitate cross-organisational collaboration to strengthen a consistent and positive environment throughout APTUKs strategy

SECRETARY'S OBJECTIVES

1. Responsible for overseeing and maintaining accurate documentation, meeting legal requirements of a Not for Profit Limited by Guarantee Company
2. Acts as a point of contact for external stakeholders, external organisations and members

WORKSTREAM OBJECTIVES

POLICY & STANDARDS

1. Research, write and develop APTUK policy documents, standards and procedures
2. Lead the APTUK Policy & Standards Workstream, Advisory Board & Community Pharmacy Technician Sounding Board

PROFESSIONAL DEVELOPMENT

1. Provide specific professional support for pharmacy technicians and pre-registration trainee pharmacy technicians
2. Influence national priorities that effect pharmacy technicians and pre-registration trainee pharmacy technicians
3. Publish professional guidance for pharmacy technicians
4. Develop a governance structure to support and manage branches



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5. Support active branches and re-engage non active branches

COMMUNICATIONS

1. Increase and retain membership
2. Improve benefits offered to membership
3. Improve communication to current members, prospective members and key stakeholders
4. Plan and deliver APTUK events
5. Represent and promote APTUK and the profession at external events

FINANCE

1. Ensure financial sustainability of the organisation
2. Manage & operate financial accounting
3. Develop, manage & maintain SLA & MoUs with key organisations
4. Source & maintain sponsorship & advertising for the organisation
5. Manage internal expenses

HUMAN RESOURCES

1. Develop and implement HR strategies and initiatives aligned with the overall business strategy
2. Lead the APTUK Human Resources Workstream



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OUR 2017 BUSINESS PLAN PRIORITY TASKS

Our planned tasks for 2017/18, in addition to our annual ongoing activities such as our Annual Professional Conference and representing and promoting APTUK at key pharmacy events, are:

1.	Develop and review the APTUK HR policies & processes
2.	Produce and publish an annual report
3.	Produce & publish a 2017/18 strategy document
4.	Manage National Officer recruitment & selection for succession planning
5.	Community Pharmacy Technician Sounding Board to be utilised with reviewed TOR
6.	Develop a policy for managing members' fitness to practice issues
7.	Review the APTUK corporate branding
8.	Review membership categories and membership fees
9.	Develop a marketing strategy
10.	Develop a communication strategy
11.	Increase the numbers of branches by offering more support in terms of
a.	Developing a new branches & network support project plan
b.	Programme of Educational sessions that could be delivered in branches (partnership working with CPPE)
12.	Develop Branches facilities on the website
13.	Developed guidance on professionalism & fitness to practise
14.	Develop a new Website
15.	Engage with GPhC Revalidation programme
16.	Revision and relaunch of FPF & Champion training
17.	Develop ACPT professional standards
18.	Develop an Advanced Framework Guidance
19.	Developing resources for PTPT membership
20.	GPhC initial education standards & new entry qualification engagement
21.	Engage with Apprenticeship Trailblazer development
22.	Review PTJ & develop regular newsletters
23.	Develop and agree collaborative agreements (WCPPE, NES & NICPLD)
24.	Develop and agree collaborative working agreements with other key stakeholders
25.	Produce a joint working statement with RPS



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