Association of Pharmacy Technicians UK
Membership Business Meeting
Items for Discussion Proposal Form

Proposing an item for discussion in the Open Forum of the Membership Business Meeting

To enable full subscription members and fellow members to raise suggestions, APTUK has a process by which members can bring ideas, proposals and feedback for discussion by the membership.

Items for discussion are suggestions for different ways of working for productivity, smarter ways, for modernisation.

All proposed items for discussion are to be received in writing either:

- By emailing president@aptuk.org by 5pm on 8th June 2018

The Board will clarify anything within the proposed item for discussion which is ambiguous or unclear with the member.

If the Board agree that the proposed item for discussion should go forward to Membership Business Meeting, it will then be tabled at the meeting.

A proposed item for discussion may, under certain circumstances, be rejected by the Board. Reasons for rejection could be, but is not limited to:

- If the same issue has been discussed at two previous meetings
- If the issue is not regarded as specifically relevant.
- If it contravenes the Memorandum and Articles of Association of APTUK*.

*This would mean that any proposed items for discussion brought forward by subscription members or the Board of National Officers for amending the Standing Orders of the Association would be considered but does not include other items for amendments which are dealt with under Articles 11.3.3, 18, 19.4 and 30 and thus cannot be changed.
Please refer to The Memorandum and Articles of Association of APTUK for further information.

The only circumstances where in a proposed item for discussion will not be regarded is when it contradicts the strategic direction of, or that it is not in the best interests of, APTUK. The final decision would be explained both to the subscription members.

Please note:

The Membership Business Meeting occurs only once in twelve months. APTUK do not view that this should be the main forum where issues of any concerns should be raised. There are other routes and opportunities, both informal and formal, which can be used to bring issues to the Board's attention and the President or Secretary should be contacted in the first instance if this is the case.

Association of Pharmacy Technicians UK
Membership Business Meeting
Items for Discussion Proposal Form

Date	
Name	
APTUK subscription membership number	
Email address	
Contact telephone number	

Details of the proposed item for discussion to be considered by the Board of Directors:

Please describe the topic, suggestion, idea or feedback concisely and clearly.

Received by APTUK:	*Date*	*Notes:*